

E-Tutorial

1. **Important Information on Request for 26A/27BA -Non Deduction/ Collection Transactions**
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1. Important Information on Request for 26A/27BA for Non Deduction/ Collection Transactions

- As per **Notification No. 11/2016** and **Notification No. 12/2016** a procedure for the purpose of Furnishing and Verification of Form 26A/27BA for removing of default of “**Non Deduction/ Collection Transaction**” of Tax at Source is now introduced on the TRACES website .
- User can raise Request for **Non Deduction /Collection** transactions from **F.Y 2016-17** onwards. This Request can only be raised on or after **1-Apr-2017**.
- **Deductor/Collector can raise “Request for 26A/27BA” for** Form Type **24Q, 26Q & 27Q** for TDS (for Form 26A) and **27EQ** for TCS (for Form 27BA).

Note : In case of Form 27Q Request for 26A/27BA is applicable from F.Y 2019-20 w.e.f. 1st Sep 2019.

- Digital Signature is required for Request for 26A/27BA. If the User (**Deductor / Collector**) is coming through Bank Website (Bank Integration) then I-PIN window will open for entering I-PIN.

Note : For Non deduction transaction only section 201(1) will be considered.

2. Brief Steps for Request for 26A / 27BA for Non Deduction / Collection Transactions

TRACES Portal

This feature enables **Deductor/Collector** to remove **Non deduction / Collection Demand** received from **A.O.**

Step 1: Login to TRACES website with your “**User ID**”, “**Password**”, “**TAN of the Deductor/Collector**” and the “**Verification Code**”. Landing page will be displayed on screen.

Step 2: Click on “**Request for 26A/27BA**” tab available under “**Statements/Payments**” menu. Guidelines for filling Form 26A/27BA will appear on the screen.

Step 3: Select “**Financial Year, Form Type and Transaction type as Non Deduction/Collection**” and proceed with the request. Authorize person DSC (Digital Signature Certificate) is mandatory for this request Or If User is coming through Bank Website then I-PIN window will open for entering I-PIN.

Step 4: After clicking on “**Proceed**” button, a **Request Number** will be generated, and a message will be provided to deductor which is: “**You can check status of the request through “Track request for 26A/27BA” under ‘Statements/Payments’**” menu.

Step 5: Status of the request will be “**Upload File**” for uploading Non deduction/collection transactions.

Step 6: Input File format to upload transactions is available in “**Requested Downloads**” under “**Downloads**” menu.

Step 7: User will download the utility in “**Requested Downloads**” section available under “**Downloads**” menu.

Step 8: User need to “**Add Non-deduction/collection transactions**” in the file format suggested by TRACES and import that file in the utility.

2.Brief Steps for Request for 26A / 27BA for Non Deduction /Collection Transactions (Contd.)

Step 9: Output file will be generated which has to be uploaded by clicking on **“Upload File”** tab.

Step 10: After clicking on **“Upload File tab”**, Digital Signature window will pop up for validating Digital Signature of the Authorize person and final submission of request will be done after validating DSC.

OR

If User is coming through Bank Website then I-PIN window will open for entering I-PIN.

Step 11: After Submitting the request a message will appear on the screen **“Request for Non-deduction /collection transactions has been submitted”**. Request number will be generated <1223> and an E-mail and SMS will be sent to the deductor for submission of the request.

Deductor /Collector can check status of the request through **“Track request for 26A/27BA”** available under **“Statements/Payments”** menu.

After submitting the **“Request for Non-deduction /collection”** transactions will be sent to E-filing for further processing.

2.Brief Steps for Request for 26A / 27BA for Non Deduction /Collection Transactions (Contd.)

Note: On the selection of Form Type Transaction Type will be available in dropdown menu:-

If user selects Form Type-24Q, 26Q & 27Q then Transaction type values will be:-

- Short Deduction
- Non Deduction
- Short and Non Deduction

Note: : In case of Form 27Q Request for 26A/27BA is applicable from F.Y 2019-20 w.e.f. 1st Sep 2019.

If user selects Form Type-27EQ then Transaction type values will be:-

- Short Collection
- Non Collection
- Short and Non Collection

2.Brief Steps for Request for 26A / 27BA for Non Deduction /Collection Transactions (Contd.)

Note: In case of cancellation of the request of 26A/27BA:

On the following status cancel button will be enabled:-

- Requested** -When user has initiated the request
- Available** -Request is accepted. Hyperlink provided on this status, clicking on which will take user to list of PAN screen
- Upload File** -User can upload file with PANs on which 26A/27BA has to be filed.
- Submitted** -User has submitted the request to ITD.
- Sent to E-Filing** -Request data submitted by user has been sent to E-Filing

On '**Sent to E-Filing**' status website will check whether response from E-filing have been received or not.

Scenario 1: Website will check whether response has been received or not.

Status - Under Cancellation Process

Remarks-Status will be updated after some time.

Scenario 2: If Response received from E- Filing then cancellation will be rejected.

Status-Processed

Remarks- Contact AO for Non Deduction/Collection & Cancellation
Rejected due to response received from E-filing

Scenario 3: If no response received from E-Filing.

Status-Cancelled

Remarks-Cancelled

Important Note:-If response received from E-Filing then status will be appeared as "Pending for Processing at TDSCPC" after "Under Cancellation Process" and the request got rejected in case of Transaction Type:-SD/SC and SD/SC and ND/NC both.

2. Brief Steps for Request for 26A / 27BA for Non Deduction /Collection Transactions (Contd.)

E- Filing Portal (Login as Deductor):

Step 1:

- **Locate DIN on which Form 26A effect is to be given :** Locate & select relevant DIN in menu driven option for which request for Form 26A is to be submitted.
- **Locate No Deduction on which Form 26A effect is to be given :** Locate and select No- Deduction transaction for which request for Form 26A is to be submitted.

Step 2: Authorize Membership Number of Accountant : Deductor /Collector after ascertaining the membership number of the accountant who is to be certify Annexure A of Form 26A, needs to authorize such accountant by entering his membership number in respect of each of the Short Deduction and Non- Deduction Transactions(in one or more sessions) and submit these authorizations.

Step 3: Certification from Authorized Accountant : On successful authorization by Deductor/Collector, The Accountant so authorized on E- Filing Portal may fill in the relevant details in Annexure A to Form 26A with respect to the Deductee in question and certify by digitally signing Annexure A. The details of unique DINs and Alpha- Numeric Strings will become visible to the authorised accountant(When he logs into his own account as a registered accountant on E- Filing Portal) only when Deductor /Collector has authorised such an accountant with respect to any Short- Deduction and/or Non- Deduction transaction.

Step 4: Submit Digitally signed Form 26A: Once registered Accountant /Accountants certify DINs and /or Alpha- Numeric Strings, Deductor /Collector needs to be digitally sign the form and submit its final request . Consequently ,these submitted records will be shared with the FAOs concerned.

2.Brief Steps for Request for 26A / 27BA for Non Deduction /Collection Transactions (Contd.)

TRACES Portal

View Modified Status of default : Once request has been processed, Short Deduction will be re- calculated and Late Deduction Interest will be generated accordingly, which can be viewed by Deductor/Collector.

NSDL Portal

Make payment for Modified Late Deduction Interest: Deductor/Collector need to pay late deduction Interest amount ,according to the modified computation .

3. Description for requested status of Request for 26A/27BA- Non Deduction /Collection Transactions

Status	Description
Requested	When user has initiated the request
Available	Request is accepted. Hyperlink provided on this status, clicking on which will take user to list of PAN screen
Upload File	User can upload file with PANs on which 26A/27BA has to be filed
Submitted	User has submitted the request to ITD
Sent to E-Filing	Request data submitted by user has been sent to E-Filing
Pending for Processing at TDS CPC	Transactions received by TDS CPC from E-Filing for further processing
Processed	Transactions have been processed by TDS CPC
Processed with Partial Rejection	26A/27BA effect has not been given on those rows on which user has filed correction
Processed with Rejection	26A/27BA effect has not been given because user has filed correction on all rows
Not Available	Not Available reasons to be provided in 'Remarks' column
Rejected	Request has been rejected by TDS CPC after processing. Rejection reasons to be provided in 'Remarks' column
Cancelled	Request has been cancelled by User

4. Common Rejection Reasons of Request for 26A/27BA for Non Deduction/Collection Transactions

If Request has been Rejected by TDSCPC after processing, Rejection reasons to be provided in “Remarks” column.

Remarks	Description
Invalid File Uploaded	If file got rejected due to format level then “Invalid file uploaded” remarks will be displayed in “Remarks” column.
Go to requested downloads under downloads menu for checking the reasons of rejection of Non Deduction/Non Collection.	If file got rejected due to PAN level validation or any other validation then a request no. would be generated , so that user can download the rejection reason file.

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions

Step 1: Login to TRACES website with your “User ID”, “Password”, “TAN of the Deductor” and the “Verification Code”.

The screenshot shows the TRACES (TDS Reconciliation Analysis and Correction Enabling System) login page. The page header includes navigation links (Home, About Us, Contact Us, e-Tutorials, Related Links, Login), a search bar, and language selection (English). The main header features the TDS Centralized Processing Cell logo and the TRACES logo. The navigation menu includes Home, Deductor, Tax Payer, PAO, and a Help icon. The login section is titled 'Login' and has two radio buttons: 'Deductor' (selected) and 'Taxpayer/PAO'. Below these are input fields for 'User Id*', 'Password*', and 'TAN for Deductor*'. A 'Verification Code*' field is represented by a CAPTCHA image showing the text '6H4P7'. A 'Login' button is at the bottom of the form. Annotations with callouts point to various elements: 'Click on help icon next to each field for more details' points to the question mark icon in the User Id field; 'Enter userid and password' points to the Password field; 'Enter TAN' points to the TAN for Deductor field; 'Enter the text as displayed in Verification Code' points to the CAPTCHA input field; and 'For more details on any screen, click on Help icon' points to the Help icon in the top right corner. A 'Common Note' section on the right explains the login process for new and existing users and mentions the use of cookies.

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Search In Keyword

A A A

English

TDS
Centralized Processing Cell

TRACES
TDS Reconciliation Analysis and Correction Enabling System

सत्यमेव जयते
Government of India
Income Tax Department

Home Deductor Tax Payer PAO

Help

download and use latest utility version for TRACES offline utility V 4

Login

☒ Deductor ☐ Taxpayer/PAO

User Id*

Password*

TAN for Deductor*

Verification Code*

Click to refresh image

Enter text as in above image*

Login

Register as New User Forgot Password? Forgot User Id (Deductor)?

For Deductors:

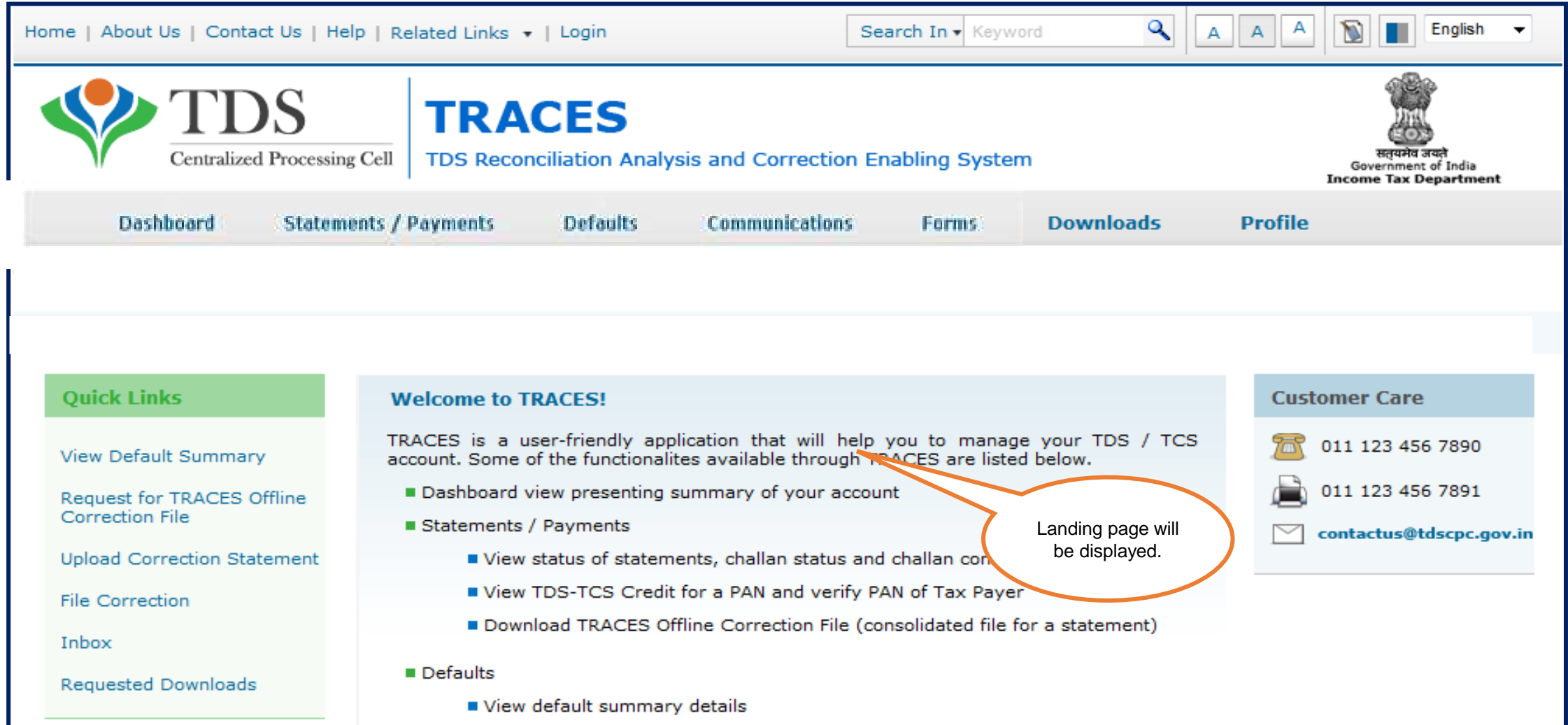
- If you are not yet registered in TRACES, you may login for first time with existing User Id & Password as provided by TIN and your TAN
- If you are unable to login with TIN User Id & Password, please register as new user in TRACES
- If you are already registered in TRACES, please login with your registered User Id, Password & TAN

Common Note:

- This website uses cookies to maintain user preference and session information. Disabling cookies in your browser might not allow you to perform certain activities

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 1 (Contd.) : Landing page will be displayed on screen



The screenshot shows the TRACES (TDS Reconciliation Analysis and Correction Enabling System) landing page. At the top, there is a navigation bar with links: Home, About Us, Contact Us, Help, Related Links, and Login. A search bar is also present. Below the navigation bar, the TDS Centralized Processing Cell logo and the TRACES logo are displayed. The TRACES logo includes the text "TDS Reconciliation Analysis and Correction Enabling System". To the right, the Government of India Income Tax Department logo is shown. A horizontal menu bar contains links: Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads, and Profile. The main content area is divided into three sections: Quick Links, Welcome to TRACES!, and Customer Care. The Quick Links section lists: View Default Summary, Request for TRACES Offline Correction File, Upload Correction Statement, File Correction, Inbox, and Requested Downloads. The Welcome to TRACES! section contains a welcome message and a list of functionalities: Dashboard view presenting summary of your account, Statements / Payments (with sub-links: View status of statements, challan status and challan correction, View TDS-TCS Credit for a PAN and verify PAN of Tax Payer, Download TRACES Offline Correction File (consolidated file for a statement)), Defaults (with sub-link: View default summary details), and Customer Care (with contact details: 011 123 456 7890, 011 123 456 7891, and contactus@tdscpc.gov.in). A callout bubble points to the "Landing page will be displayed." text.

Home | About Us | Contact Us | Help | Related Links | Login

Search In Keyword

A A A

English

TDS
Centralized Processing Cell

TRACES
TDS Reconciliation Analysis and Correction Enabling System

सत्यमेव जयते
Government of India
Income Tax Department

Dashboard | Statements / Payments | Defaults | Communications | Forms | Downloads | Profile

Quick Links

- View Default Summary
- Request for TRACES Offline Correction File
- Upload Correction Statement
- File Correction
- Inbox
- Requested Downloads

Welcome to TRACES!

TRACES is a user-friendly application that will help you to manage your TDS / TCS account. Some of the functionalities available through TRACES are listed below.

- Dashboard view presenting summary of your account
- Statements / Payments
 - View status of statements, challan status and challan correction
 - View TDS-TCS Credit for a PAN and verify PAN of Tax Payer
 - Download TRACES Offline Correction File (consolidated file for a statement)
- Defaults
 - View default summary details

Customer Care

- 011 123 456 7890
- 011 123 456 7891
- contactus@tdscpc.gov.in

Landing page will be displayed.

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 2: Click on “Request for 26A/27BA” tab available under “Statements/Payments” menu.

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). On the right, the Government of India Income Tax Department logo is shown.

The main menu includes: Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads, Profile, and Help. The 'Statements / Payments' menu is expanded, showing a list of options: Statement Status, Challan Status, Challan Status for Statement, View TDS / TCS Credit, PAN Verification, Request for Conso File, Validate Lower Deduction Certificate u/s 197/195(3), Request for Refund, Track Refund Request, Declaration for Non - Filing of Statements, Declaration To Deposit Lower TDS, Request for OLTAS Challan Correction, Track Oltas Challan Correction Request, and Request for 26A/27BA. The 'Request for 26A/27BA' option is highlighted with a blue bar.

A callout bubble points to the 'Request for 26A/27BA' option with the text: "Click on 'Request for 26A/27BA' tab available under 'Statements/Payments' menu".

On the left, there is a 'Quick Links' section with various options like Challan Status, Request for Justification Report Download, Request for Conso File, Download Form 16, Requested Downloads, PAN Verification, Inbox (New), Register at E-Filing Site (New), and Request for OLTAS Challan Correction (New).

On the right, there is a 'Customer Care' section with Toll-Free numbers: 1800 103 0344 and 0120 4814600.

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 2 (Contd.):Guidelines for filing Form 26A and 27BA , Click on “Proceed” to continue.

[Dashboard](#) [Statements / Payments](#) [Defaults](#) [Communications](#) [Forms](#) [Downloads](#) [Profile](#) [Help](#)

Complete Flow of 26A & 27BA

Sr. No.	Procedure for filing form 26A and 27BA
1	TRACES: After Login at TRACES deductor/collector needs to submit request to get details of short deduction/collection and enter non deduction/collection transactions at TRACES and submitted it.
2	TRACES: On submitting request at TRACES a unique DIN for Short deduction transactions and unique Alpha numeric strings for Non deduction transactions is generated by TRACES. These DINs and Alpha numeric strings will be communicated electronically to E-Filing Portal for further action by Deductor.
3	Locate DIN at E-filing on which Form 26A/27BA effect is to be given-E-filing: Deductor/Collector Locate and select relevant DIN in menu driven option for which request for Form 26A/27BA is to be submitted.
4	Locate ALPHA Numeric Strings at on which Form 26A /27BA effect is to be given - E-filing: Deductor/Collector Locate and select relevant Alpha Numeric Strings in menu driven option for which request for Form 26A/27BA is to be submitted
5	Authorize Membership Number of Accountant -E-filing Portal: Deductor/collector, after ascertaining the membership number of the accountant who is to certify Annexure A of Form 26A/27BA, needs to authorize such accountant by entering his membership number in respect of each of the Short-Deduction/collection and Non-Deduction/collection transactions (in one or more sessions) and submit these authorizations.
6	Certification from Authorized Accountant -E-filing: On successful authorization by Deductor/Collector, the Accountant so authorized on E-Filing Portal may fill in the relevant details in Annexure A to Form 26A/27BA with respect to the Deductee/Collectee in question and certify by digitally signing Annexure A. The details of unique DINs and Alpha-Numeric Strings will become visible to the authorized accountant(when he logs into his own account as a registered accountant on E-Filing Portal) only when Deductor/Collector has authorized such an accountant with respect to any Short-Deduction/Collection and/or Non-Deduction/Collection transaction.
7	Submit Digitally signed Form 26A/27BA - E-filing : Once registered Accountant/Accountants certify DINs and/or Alpha-Numeric Strings, deductor/collector needs to digitally sign the form and submit its final request.
8	View Modified Status of default-TRACES: Once request has been processed, short deduction/collection will be re-calculated and Late Deduction Interest will be generated accordingly, which can be viewed by Deductor/collector and Non deduction/collection is modified accordingly through Add/ Modify demand functionality at AO Portal.
8	Make payment for Modified Late Deduction Interest-TRACES/NSDL: Deductor needs to pay Late deduction Interest amount, according to the modified computation.

[Proceed](#) Click on “Proceed” to continue

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 3: Select “Financial Year, Form Type and Transaction type as Non Deduction/Collection” and Click on “Proceed”.

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Government of India Income Tax Department

Dashboard Statements / Payments Defaults Communications Forms Downloads Profile Help

Request for Short and/or Non Deduction/Collection Transactions

Short and/or Non Deduction/Collection Transactions Request

Financial Year* 2019-20 Form Type* --Select-- Transaction Type* --Select-- Proceed

Note:- Kindly upload the file of PAN/s in the PANs

DSC is required for submission of Short and/or Non Deduction/Collection transactions request. If DSC is not registered at TRACES, kindly register your DSC at TRACES

If user is coming at TRACES through Bank Website, then DSC is not required

Non Deduction/Collection request is available from F.Y 2016-17 onwards. Request can be raised on or after 1-Apr-2017

Form 27Q is available from F.Y 2019-20 onwards w.e.f 1st-Sep-2019

by TRACES if Short Deduction/Collection exists in more than 20 unique

- **NOTE :** If user will request for Transaction Type- “Non Deduction/Collection”& “Short and Non Deduction/Collection” prior to 2016-17 F.Y then Error Message will display on screen : “You cannot raise request for the transaction type Non deduction/collection & Short and Non deduction/collection prior to F.Y 2016-17”
- Authorize person **DSC** is mandatory for this request or If User is coming through Bank Website then system will ask for the **I-PIN**.
- In Form type drop down value should be 1) **24Q, 26Q & 27Q** for TDS (for Form 26A) and 2) **27EQ** for TCS (for Form 27BA).

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

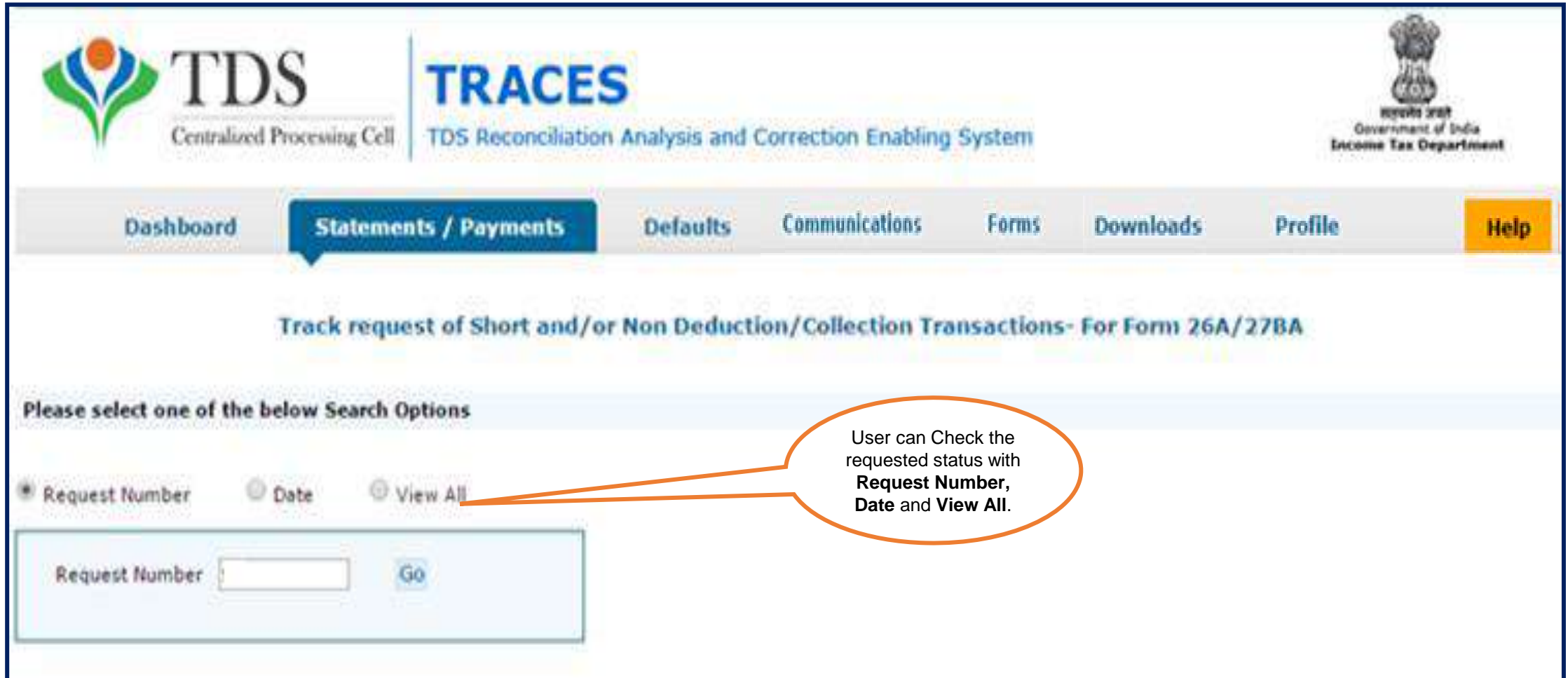
Step 4: “Request Number “will be generated after clicking on “Proceed Tab”.

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). The Government of India Income Tax Department logo is on the right. Below the header is a menu bar with options: Dashboard, Statements / Payments (highlighted), Defaults, Communications, Forms, Downloads, Profile, and Help. The main content area shows a message: "Request for Non Deduction/Collection transactions has been submitted. Request Number is 8103". A callout bubble points to the number 8103, stating: "Request Number will be generated after clicking on 'Proceed' tab." Below this, it says: "You can check status of the request through 'Track request for 26A/27BA' under 'Statement/Payments' menu." Another callout bubble points to the link "Go to Track request for 26A/27BA", stating: "User can Click here to Track the status of the request." Further down, it mentions: "Request status will be 'Upload File' for uploading Non Deduction/Collection transactions. Input File format to upload transactions is available in 'Requested Downloads' under 'Downloads' menu."

- Message will display on screen “You can check the status through Track Request for 26A/27BA under Statements/Payments menu”.

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 4(Contd.): User can check status of the request through “Track request for 26A/27BA” under ‘Statements/Payments’ menu.



The screenshot displays the TDS TRACES portal interface. At the top, the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System) are visible on the left, and the Government of India Income Tax Department logo is on the right. A navigation bar contains links: Dashboard, Statements / Payments (highlighted with a blue bubble), Defaults, Communications, Forms, Downloads, Profile, and Help. Below the navigation bar, the heading reads "Track request of Short and/or Non Deduction/Collection Transactions- For Form 26A/27BA". Under this heading, a section titled "Please select one of the below Search Options" contains three radio buttons: "Request Number" (selected), "Date", and "View All". Below these options is a search box with the label "Request Number", an input field, and a "Go" button. An orange callout bubble points to the "Request Number", "Date", and "View All" options, containing the text: "User can Check the requested status with Request Number, Date and View All."

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 5 : Status of the request will be “Upload File” for uploading Non Deduction/Collection transactions.

The screenshot shows the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. Below the navigation bar, the TDS logo and the TRACES logo are displayed, along with the text 'Centralized Processing Cell' and 'TDS Reconciliation Analysis and Correction Enabling System'. The Government of India Income Tax Department logo is also visible.

The main menu includes: Dashboard, Statements / Payments (highlighted), Defaults, Communications, Forms, Downloads, Profile, and Help.

The page title is 'Track request of Short and/or Non Deduction/Collection Transactions- For Form 26A/27BA'.

Below the title, there is a section 'Please select one of the below Search Options' with three radio buttons: Request Number, Date, and View All (selected).

A table displays the request details:

Request Date	Request Number	Financial Year	Form Type	Transaction Type	Status	Remarks	Download Request No.
17-Jul-2020	8103	2019-20	24Q & 26Q	Form 26A Non Deduction Request u/s-201(1)	Upload File	Input File format to upload Non Deduction/Collection Transactions is available in 'Requested Downloads' under 'Downloads' menu	-

Page 1 of 1

View 1 - 1 of 1

Cancel Request button will be enabled till the status of "Sent to E-filing".

Cancel Request

Click on "Upload File"

Click here to cancel the request.

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 6: Input File format to upload transactions is available in “Requested Downloads” under “Downloads” menu..

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Search In Keyword

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

Government of India Income Tax Department

Dashboard Statements / Payments Defaults Communications Forms Downloads Profile Help

Requested Downloads:

- Form 16
- Form 16A
- Transaction Based Report
- Form 27D
- Download Challan Status Inquiry(.csi) File
- View your BIN
- Download 197, 206C(9) certificate
- Download Certificate u/s 195(2)

Click on “Requested Downloads” available under “Downloads” menu.

Quick Links

- Challan Status
- Request for Justification Report Download
- Request for Conso File
- Download Form 16
- Requested Downloads
- PAN Verification
- Inbox **New**
- Register at E-Filing Site **New**
- Request for OLTAS Challan Correction **New**
- Tax Payer Grievance Tickets

Welcome to TRACES!

TRACES is a user-friendly application that will help you to manage your TDS. Some of the functionalities available through TRACES are listed below.

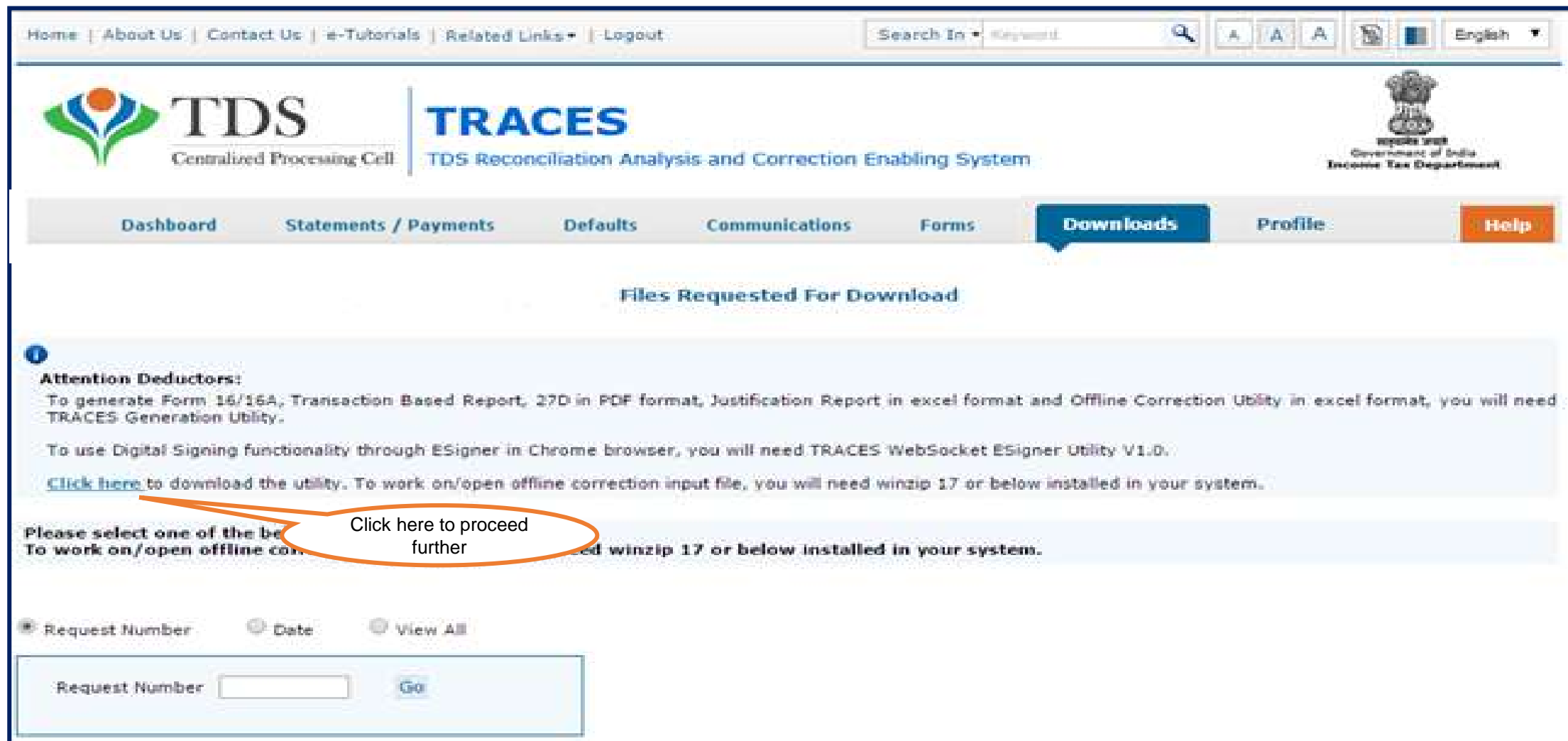
- Dashboard view presenting summary of your account
- Statements / Payments
 - View challan status and challan consumption details
 - View TDS-TCS Credit for a PAN and verify PAN of Tax Payer
- Downloads
 - Download requested files
 - Download Form 16 / 16A
- Profile
 - Update Communication Details

User Login Details

Care	
1800 103 0344	
0120 4814600	

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 6 (Contd.): Input File format to upload transactions is available in “Requested Downloads” under “Downloads” menu.



The screenshot shows the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. Below the navigation bar, the TDS logo and TRACES logo are displayed, along with the text "Centralized Processing Cell" and "TDS Reconciliation Analysis and Correction Enabling System". The Government of India logo and "Income Tax Department" are also visible. A menu bar contains links: Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads (highlighted), Profile, and Help. The main content area is titled "Files Requested For Download". It contains an "Attention Deductors:" section with instructions on how to generate Form 16/16A, Transaction Based Report, 27D in PDF format, Justification Report in excel format, and Offline Correction Utility in excel format. It also mentions the need for TRACES Generation Utility and TRACES WebSocket ESigner Utility V1.0. A link "Click here" is provided to download the utility. Below this, there is a section titled "Please select one of the below options to work on/open offline correction input file, you will need winzip 17 or below installed in your system." with a radio button selected for "Request Number". A text box for "Request Number" and a "Go" button are also present.

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

Government of India Income Tax Department

Dashboard Statements / Payments Defaults Communications Forms Downloads Profile Help

Files Requested For Download

Attention Deductors:

To generate Form 16/16A, Transaction Based Report, 27D in PDF format, Justification Report in excel format and Offline Correction Utility in excel format, you will need TRACES Generation Utility.

To use Digital Signing functionality through ESigner in Chrome browser, you will need TRACES WebSocket ESigner Utility V1.0.

[Click here](#) to download the utility. To work on/open offline correction input file, you will need winzip 17 or below installed in your system.

Please select one of the below options to work on/open offline correction input file, you will need winzip 17 or below installed in your system.

☒ Request Number ☐ Date ☐ View All

Request Number

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 6 (Contd.): Enter the verification Code and Click on Submit to proceed further.

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. Below the navigation bar, the TDS logo and 'Centralized Processing Cell' text are on the left, and the TRACES logo with 'TDS Reconciliation Analysis and Correction Enabling System' is in the center. The Government of India Income Tax Department logo is on the right. A horizontal menu bar contains links: Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads (highlighted), Profile, and Help. The main content area is titled 'Download TRACES Utility'. Below this, a message states: 'Kindly submit the verification code to view the link for downloading the utility'. The 'Verification Code' section shows a CAPTCHA image with the text 'exetnb' and a 'Click to refresh image' link. Below the CAPTCHA is a text input field with the placeholder 'Enter text as in above image' and a 'Submit' button. An orange callout bubble points to the 'Submit' button with the text: 'Enter the verification code and click on Submit button'.

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 6 (Contd.): Click on “TRACES –Sample -26A- Non Deduction/Non Collection” to view the file format.

Format to enter unique PAN/s of Short Deduction/Collection transactions U/S-200A for filing 26A/27BA

- TRACES-Sample-26A-27BA
- Use the above format to enter Short Deduction/Collection PAN/s
- Prepare file in .CSV format and save as .ZIP format to upload
- Size of file should not be more than 2MB
- Enter unique valid PAN/s for which Short Deduction/Collection is available in the latest downloaded Justification Report

TRACES Non Deduction/Collection Transaction/s Format

- [TRACES-Sample-26A-Non Deduction](#)
- [TRACES-Sample-26A-Non Collection](#)
- [Download Utility](#)
- Use the format suggested by TRACES available in 'Requested Downloads' under 'Downloads' menu
- Size of file should not be more than 2MB
- Upload the utility generated output file
- Section code under which tax was deductible will be 192,194C,194D etc. Single section code is applicable for single Transaction
- Section code under which tax was collectible will be 206CA, 206CB etc. Single section code is applicable for single Transaction
- Non Deduction Transaction section will be 201(1)
- Calculation for the column of Short/Non deduction/Collection amount column is given below:

Click here to view the Sample format for .csv file.

Amount of Tax Deductible/Collectible	Amount Deducted/Collected	Short/Non Deduction/Collection Amount
1000.00	0.00	1000.00
1000.00	500.00	500.00

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 6 (Contd.) : A Zipped folder will be downloaded , extract the file to view the file format.

Format to enter unique PAN/s of Short Deduction/Collection transactions U/S-200A for filing 26A/27BA

- TRACES-Sample-26A-27BA
- Use the above format to enter Short Deduction/Collection transactions
- Prepare file in .CSV format and save as .ZIP for upload
- Size of file should not be more than 2MB
- Enter unique valid PAN/s for which Short Deduction/Collection transactions are to be entered

TRACES Non Deduction/Collection Transaction

- TRACES-Sample-26A-Non Deduction
- TRACES-Sample-26A-Non Collection
- Download Utility
- Use the format suggested by TRACES available
- Size of file should not be more than 2MB
- Upload the utility generated output file
- Section code under which tax was deductible will be 192,194C,194D etc. Single section code is applicable for single Transaction
- Section code under which tax was collectible will be 206CA, 206CB etc. Single section code is applicable for single Transaction
- Non Deduction Transaction section will be 201(1)
- Calculation for the column of Short/Non deduction/Collection amount column is given below:

Amount of Tax Deductible/Collectible	Amount Deducted/Collected	Short/Non Deduction/Collection Amount
--------------------------------------	---------------------------	---------------------------------------

TRACES-Sample-26A-Non-Deduction.zip - WinRAR (evaluation copy)

File Commands Tools Favorites Options Help

Add Extract To Test View Delete Find Wizard Info VirusScan Comment

TRACES-Sample-26A-Non-Deduction.zip - ZIP archive, unpacked size 358 bytes

Name	Size	Packed	Type	Modified	CRC32
Folder					
TRACES-Sample...	358	186	Microsoft Office E...	3/2/2017 4:13 ...	82DC03EF

Total 358 bytes in 1 file

A zipped folder will be downloaded , extract the file to view the .csv format.

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 6 (Contd.) : Extracted file format.(Sample-26A-Non Deduction Transaction)

[illegible]

Note: Deductor/Collector needs to select 201(1) section code in Non Deduction Transaction where demand is received from TDS AO.

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 6 (Contd.) : Extracted file format .(Sample-27BA-Non Collection Transaction)

[illegible]

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 7: User will download the utility and input file format in “Requested Downloads” section available under “Downloads” menu.

Format to enter unique PAN/s of Short Deduction/Collection transactions U/S-200A for filing 26A/27BA

- TRACES-Sample-26A-27BA
- Use the above format to enter Short Deduction/Collection PAN/s
- Prepare file in .CSV format and save as .ZIP format to upload
- Size of file should not be more than 2MB
- Enter unique valid PAN/s for which Short Deduction/Collection transactions are to be filed

TRACES Non Deduction/Collection Transaction/s Format

- TRACES-Sample-26A-Non Deduction
- TRACES-Sample-26A-Non Collection
- Download Utility
- Use the format suggested by TRACES available in “Requested Downloads” section
- Size of file should not be more than 2MB
- Upload the utility generated output file

■ Section code under which tax was deductible will be 192,194C,194D etc. Single section code is applicable for single Transaction

■ Section code under which tax was collectible will be 206CA, 206CB etc. Single section code is applicable for single Transaction

■ Non Deduction Transaction section will be 201(1)

■ Calculation for the column of Short/Non deduction/Collection amount column is given below:

Amount of Tax Deductible/Collectible	Amount Deducted/Collected	Short/Non Deduction/Collection Amount
1000.00	0.00	1000.00
1000.00	500.00	500.00

TRACES-26A-27BA-FILE-VALIDATION-UTILITY-V2.0.zip (evaluation copy)

File Commands Tools Favorites Options Help

Add Extract To Test View Delete Find Wizard Info VirusScan Comment

TRACES-26A-27BA-FILE-VALIDATION-UTILITY-V2.0.zip - ZIP archive, unpacked size 1,602,616 bytes

Name	Size	Packed	Type	Modified	CRC32
Folder					
TRACES-26A-27...	1,602,616	1,435,854	Executable Jar File	3/7/2017 12:09 ...	88BCEE9B

Total 1,602,616 bytes in 1 file

Click here to download Utility

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 8: User need to “Add Non-deduction/collection transactions” in the file format suggested by TRACES and import that file in the utility.

Format to enter unique PAN/s of Short Deduction/Collection transactions U/S-200A for filing 26A/27BA

- TRACES-Sample-26
- Use the above format
- Prepare file in .CSV fo
- Size of file should not
- Enter unique valid PAN

TRACES Non Deduction

- TRACES-Sample-26
- TRACES-Sample-26
- Download Utility
- Use the format sugges
- Size of file should not
- Upload the utility gene
- Section code under wh
- Section code under which tax was deductible will be 192,194C,194D etc. Single section code is applicable for single Transaction
- Section code under which tax was collectible will be 206CA, 206CB etc. Single section code is applicable for single Transaction
- Non Deduction Transaction section will be 201(1)
- Calculation for the column of Short/Non deduction/Collection amount column is given below:

Amount of Tax Deductible/Collectible	Amount Deducted/Collected	Short/Non Deduction/Collection Amount
1000.00	0.00	1000.00
1000.00	500.00	500.00

TRACES-Non Deduction/Collection File Validator V2.0

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

TAN:

Financial Year:

Form Type: --Select--

Transaction Type: --Select--

File Selection

Select Short Deduction/Collection source file:

Save to folder:

File Properties: File name: usScan Comment, File size: 1,602,616 bytes, CRC32: 88BCE9B

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

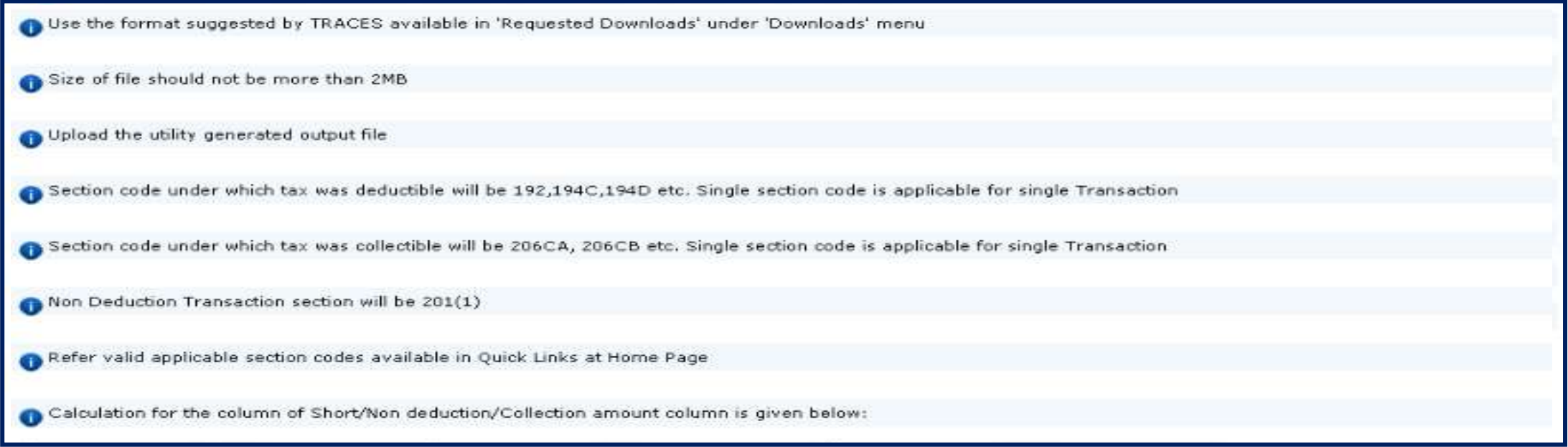
Step 9: Output file will be generated which has to be uploaded by clicking on “Upload File” tab.

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. Below the navigation bar, the TDS logo and 'Centralized Processing Cell' are on the left, and the TRACES logo with the text 'TDS Reconciliation Analysis and Correction Enabling System' is in the center. On the right, the Government of India Income Tax Department logo is shown. A horizontal menu bar contains tabs: Dashboard, Statements / Payments (highlighted), Defaults, Communications, Forms, Downloads, Profile, and Help. Below the menu, a message states: 'Click on 'Browse' to select a file and then click on 'Upload' to upload the document. Only one file can be uploaded.' The main form area includes a 'Verification Code' field with a CAPTCHA image showing 'mnre7' and a 'Click to refresh image' link. Below this is a text input field with the prompt 'Enter text as in above image'. Further down is a 'Select a file to upload:' section with a 'Browse...' button and the text 'No file selected.'. At the bottom of this section are two buttons: 'Upload' (circled in red) and 'Upload' (blue). A red callout bubble points to the 'Upload' button with the text 'Enter the text as displayed in Verification Code'.

Note: Out put file will be generated which has to be uploaded by clicking on “**Upload File**” tab in “**Track Request for form 26A/27BA**” under “**Statements/Payments**” menu.

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

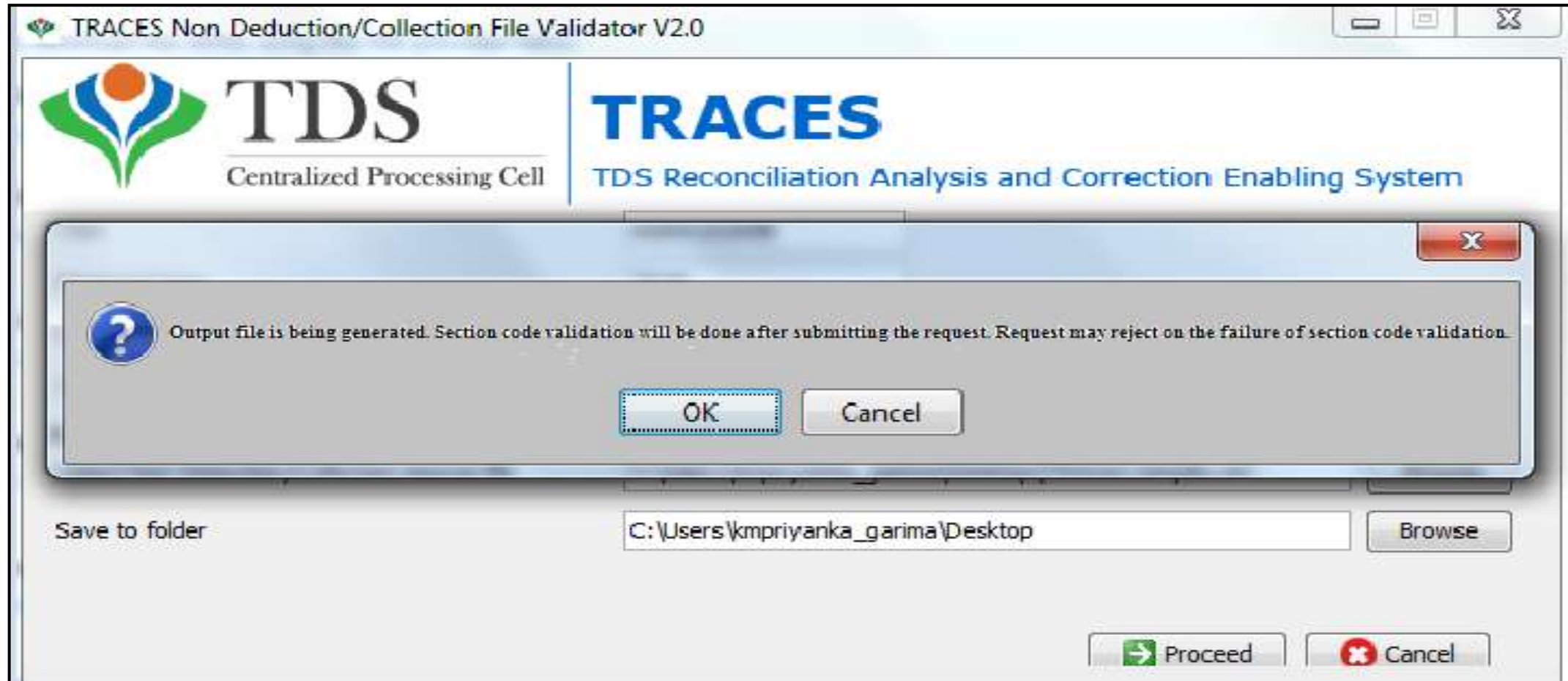
Step 9 (Contd.) : Format suggested by TRACES available in “Requested Downloads” under “Downloads” menu.

- 
- The screenshot shows a list of eight instructions, each preceded by a blue circular icon with a white letter 'I'. The instructions are as follows:
- 1 Use the format suggested by TRACES available in 'Requested Downloads' under 'Downloads' menu
 - 2 Size of file should not be more than 2MB
 - 3 Upload the utility generated output file
 - 4 Section code under which tax was deductible will be 192,194C,194D etc. Single section code is applicable for single Transaction
 - 5 Section code under which tax was collectible will be 206CA, 206CB etc. Single section code is applicable for single Transaction
 - 6 Non Deduction Transaction section will be 201(1)
 - 7 Refer valid applicable section codes available in Quick Links at Home Page
 - 8 Calculation for the column of Short/Non deduction/Collection amount column is given below:

- Use the format suggested by TRACES available in “**Requested Downloads**” under “**Downloads**” menu.
- Upload the utility generated output file.
- Size of the file should not be more than 2MB.
- Section code under which tax was deductible will be 192,194C ,194D etc. Single section code is applicable for single Transaction.
- Section code under which tax was collectible will be 206CA, 206CB etc. Single section code is applicable for single Transaction
- Non Deduction Transaction section will be 201(1).
- Refer valid applicable section codes available in Quick Links at Home Page.

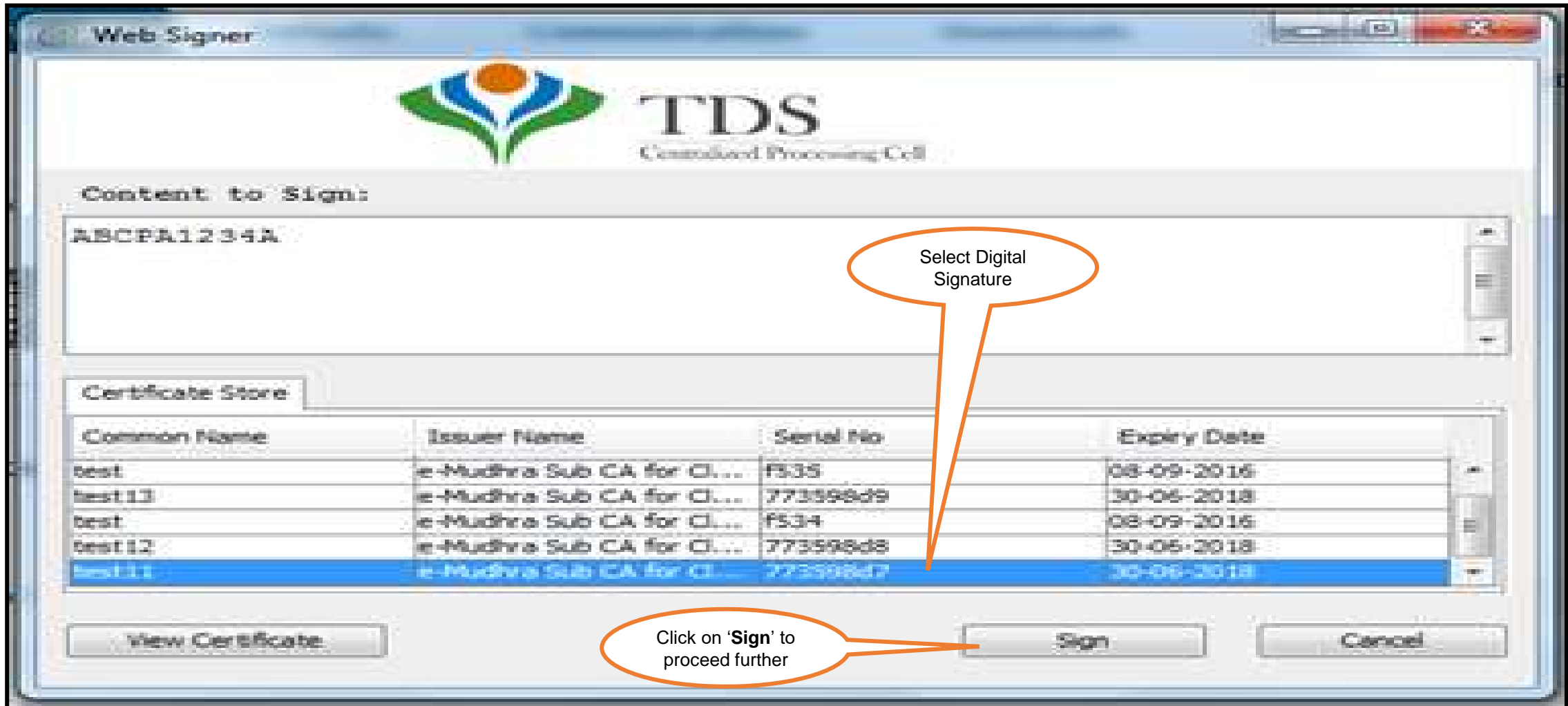
5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 9 (Contd.) : Alert message at the time of generating output file for section code validation



5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 10: After clicking on “Upload File tab” Digital Signature window will pop up for validating Digital Signature of the Authorize person and final submission of request will be done after validating DSC.



5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 10 (Contd.) : If User is coming through Bank Website then I-PIN window will open for entering I-PIN.

The screenshot shows the 'WebSigner' application window. At the top, there is a logo for 'TDS Centralised Processing Cell'. Below the logo, the 'Content to sign' field contains 'ABCPAT234A'. Underneath, the 'Select certificate' section displays a table with two columns: 'Common Name' and 'Expiry Date'. The table has two rows of data. A modal dialog box titled 'Enter User PIN' is overlaid on the main window. It contains a text input field for 'Enter user PIN:' with a cursor, and a note stating 'Note: Length should be between 6-32 characters (Alpha numeric)'. There are 'OK' and 'Cancel' buttons at the bottom of the dialog. An orange callout bubble points to the 'OK' button with the text 'Click on 'OK 'after entering I-PIN'. At the bottom of the main window, there is a red warning message: 'Please keep the WebSigner Setup running on your machine while using signing or Digital Signature registration'. Below this message are buttons for 'View Certificate', 'Sign', and 'Cancel'.

Common Name	No	Expiry Date
ABCPAT234A		07-12-2017
ABCPAT234A		30-06-2018

Please keep the WebSigner Setup running on your machine while using signing or Digital Signature registration

View Certificate Sign Cancel

5. Pictorial guide of Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Step 11 : On submission of Request an E-MAIL and SMS will be sent to the Deductor.

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. Below the navigation bar, the TDS logo and 'Centralized Processing Cell' are on the left, and the TRACES logo 'TDS Reconciliation Analysis and Correction Enabling System' is in the center. The Government of India Income Tax Department logo is on the right. A horizontal menu bar contains: Dashboard, Statements / Payments (highlighted), Defaults, Communications, Forms, Downloads, Profile, and Help. The main content area shows a message: 'Request for Non Deduction/Collection transactions has been submitted. Request Number is 8103. An e-mail and SMS has been sent for submission.' Below this, it says 'You can check status of the request through 'Track request for 26A/27BA' under 'Statement/Payments' menu.' A button labeled 'Go to Track request for 26A/27BA' is visible. Two callouts are present: one pointing to the 'Request Number is 8103' text stating 'Request Number will be generated On submission of Request.', and another pointing to the 'Go to Track request for 26A/27BA' button stating 'Click on 'Track request for 26A/27BA' to check status.'

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

Government of India
Income Tax Department

Dashboard | **Statements / Payments** | Defaults | Communications | Forms | Downloads | Profile | Help

Request for Non Deduction/Collection transactions has been submitted. **Request Number is 8103**.
An e-mail and SMS has been sent for submission.

You can check status of the request through 'Track request for 26A/27BA' under 'Statement/Payments' menu.

[Go to Track request for 26A/27BA](#)

Request Number will be generated On submission of Request.

Click on 'Track request for 26A/27BA' to check status.

6. Pictorial guide to track Request for 26A/27BA for Non Deduction /Collection Transactions

After submission of the request status will appeared as “Submitted”

The screenshot shows the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. Below the navigation bar, the TDS logo and 'Centralized Processing Cell' are on the left, and the TRACES logo and 'TDS Reconciliation Analysis and Correction Enabling System' are on the right. The Government of India Income Tax Department logo is on the far right. A menu bar contains: Dashboard, Statements / Payments (highlighted), Defaults, Communications, Forms, Downloads, Profile, and Help. The main heading is 'Track request of Short and/or Non Deduction/Collection Transactions- For Form 26A/27BA'. Below this, it says 'Please select one of the below Search Options' with radio buttons for 'Request Number', 'Date:', and 'View All' (selected). A table displays the request details:

Request Date	Request Number	Financial Year	Form Type	Transaction Type	Status	Remarks	Download Request No.
17-Jul-2020	8103	2019-20	24Q & 26Q	Form 26A Non Deduction Request u/s-201(1)	Submitted	-	-

Below the table, it says 'Page 1 of 1' and 'View 1 - 1 of 1'. A note at the bottom states: 'Cancel Request button will be enabled till the status of "Sent to E-filing".' A 'Cancel Request' button is visible. Two callouts are present: one pointing to the 'Submitted' status in the table, stating 'Status appears as "Submitted"', and another pointing to the 'Cancel Request' button, stating 'Click here to cancel the request.'

- User can check the status in “Track Request for 26A/27BA” under “Statements/Payments” menu.

6. Pictorial guide to track Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

After “Submitted” the status will changed into “Sent to E-Filing”.

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System

Government of India
Income Tax Department

Dashboard | **Statements / Payments** | Defaults | Communications | Forms | Downloads | Profile | Help

Track request of Short and/or Non Deduction/Collection Transactions- For Form 26A/27BA

Please select one of the below Search Options

☐ Request Number ☐ Date: ☒ View All

Request Date	Request Number	Financial Year	Form Type	Transaction Type	Status	Remarks	Download Request No.
17-Jul-2020	8103	2019-20	24Q & 26Q	Form 26A Non Deduction Request u/s 201(1)	Sent to E-Filing	-	-

2019-20 Page 1 of 1 View 1 - 1 of 1

Cancel Request button will be enabled till the status of "Sent to E-filing".

Cancel Request

Click here to cancel the request.

After “Submitted” the status will changed into “Sent to E-Filing”.

6. Pictorial guide to track Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

If request status appeared as “Under Cancellation Process”. At this status website will check whether the response has been received from E- Filing or not .

The screenshot shows the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. Below the navigation bar, the TDS logo and 'Centralized Processing Cell' are on the left, and the TRACES logo and 'TDS Reconciliation Analysis and Correction Enabling System' are on the right. The Government of India Income Tax Department logo is on the far right. A menu bar contains: Dashboard, Statements / Payments (active), Defaults, Communications, Forms, Downloads, Profile, and Help. The main heading is 'Track request of Short and/or Non Deduction/Collection Transactions- For Form 26A/27BA'. Below this, it says 'Please select one of the below Search Options' with radio buttons for 'Request Number', 'Date:', and 'View All' (selected). A table displays the request details:

Request Date	Request Number	Financial Year	Form Type	Transaction Type	Status	Remarks	Download Request No.
17-Jul-2020	8103	2019-20	24Q & 26Q	Form 26A Non Deduction Request u/s-201(1)	Under Cancellation process	Status will be updated after some time.	-

Below the table, it says 'Page 1 of 1' and 'View 1 - 1 of 1'. An orange arrow points to the 'Under Cancellation process' status. At the bottom, there is a message: 'Cancel Request button will be enabled till the status of "Sent to E-filing".' and a 'Cancel Request' button.

Note : Cancel Request button will be disabled , if user cancel the request at ‘Sent to E- Filing’ status.

6. Pictorial guide to track Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

If response has been received from E- Filing then request status will change to “Processed” and Deductor need to Contact Jurisdiction AO for Non Deduction/Collection Transactions

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System

सत्यमेव जयते
Government of India
Income Tax Department

Dashboard | **Statements / Payments** | Defaults | Communications | Forms | Downloads | Profile | **Help**

Track request of Short and/or Non Deduction/Collection Transactions- For Form 26A/27BA

Please select one of the below Search Options

☐ Request Number ☐ Date: ☒ View All

Request Date	Request Number	Financial Year	Form Type	Transaction Type	Status	Remarks	Download Request No.
17-Jul-2020	8103	2019-20	24Q & 26Q	Form 26A Non Deduction Request w/s-201(1)	Processed	Contact AO for Non deduction/collection & Cancellation Rejected due to Response received from E-filing.	-

Page 1 of 1 View 1 - 1 of 1

Cancel Request button will be enabled till the status of "Sent to E-filing".

Cancel Request

'Cancel Request' button will be disabled.

6. Pictorial guide to track Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

If no response has been received from E- Filing then request status will appeared as “Cancelled”

The screenshot displays the 'Statements / Payments' tab in the ITR portal. The title is 'Track request of Short and/or Non Deduction/Collection Transactions- For Form 26A/27BA'. Below this, there are search options: 'Request Number', 'Date:', and 'View All' (selected). A table lists three requests. The first request, dated 12-Jul-2020 with number 8103, is in 'Cancelled' status. An orange arrow points to this status. The second and third requests are 'Rejected'. Below the table, a message states: 'Cancel Request button will be enabled till the status of "Sent to E-filing"'. At the bottom left, a 'Cancel Request' button is shown, which is disabled (greyed out). An orange oval highlights this button with the text: 'Cancel Request' button will be disabled.

Request Date	Request Number	Financial Year	Form Type	Transaction Type	Status	Remarks	Download Request No.
12-Jul-2020	8103	2019-20	24Q & 26Q	Form 26A Non Deduction Request u/s-201(1)	Cancelled	-	-
13-Jul-2020	8087	2019-20	24Q & 26Q	Form 26A Non Deduction Request u/s-201(1)	Rejected	Go to requested downloads under downloads menu for checking the reasons of rejection	847549
13-Jul-2020	8086	2019-20	24Q & 26Q	Form 26A Non Deduction Request u/s-201(1)	Rejected	Invalid File Uploaded	

Page 1 of 1 View 1 - 3 of 3

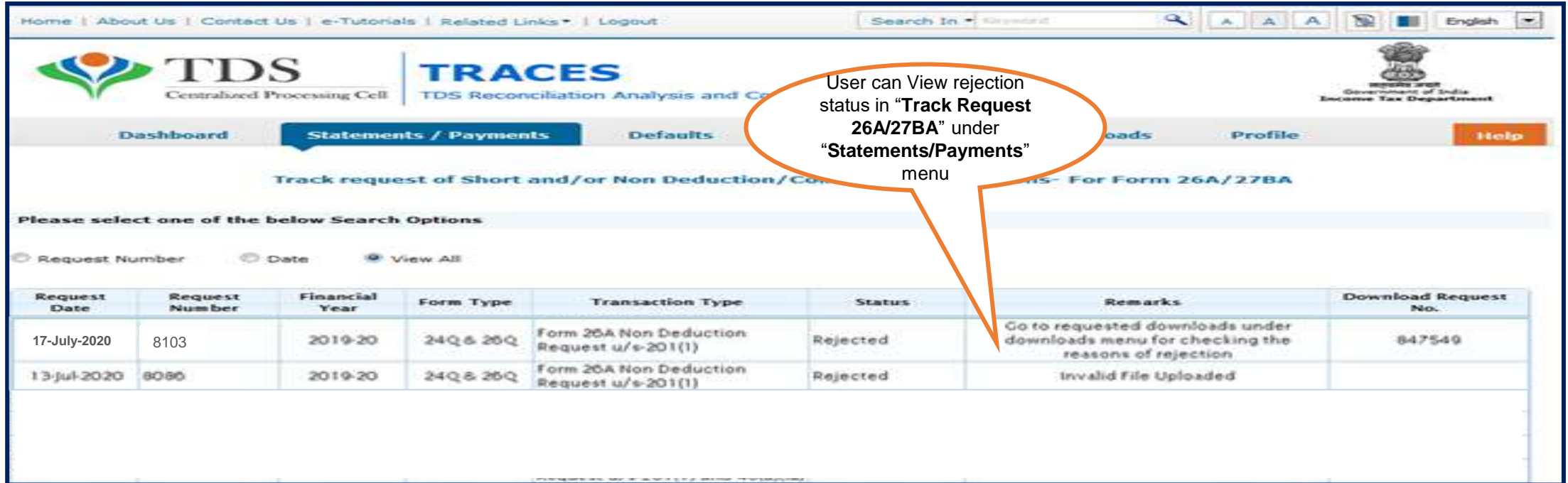
Cancel Request button will be enabled till the status of "Sent to E-filing".

Cancel Request

'Cancel Request' button will be disabled.

6. Pictorial guide to track Request for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

If request status appeared as “Rejected”



The screenshot shows the TDS TRACES portal interface. The top navigation bar includes links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. The main header features the TDS Centralized Processing Cell logo and the TRACES TDS Reconciliation Analysis and Correction tool. The left sidebar contains a menu with Dashboard, Statements / Payments (highlighted), Defaults, Downloads, and Profile. A callout bubble points to the 'Track Request 26A/27BA' link under the 'Statements/Payments' menu. The main content area displays a table of requests with columns for Request Date, Request Number, Financial Year, Form Type, Transaction Type, Status, Remarks, and Download Request No. Two requests are listed, both with a status of 'Rejected'.

Request Date	Request Number	Financial Year	Form Type	Transaction Type	Status	Remarks	Download Request No.
17-July-2020	8103	2019-20	24Q & 26Q	Form 26A Non Deduction Request u/s-201(1)	Rejected	Go to requested downloads under downloads menu for checking the reasons of rejection	847549
13-Jul-2020	8086	2019-20	24Q & 26Q	Form 26A Non Deduction Request u/s-201(1)	Rejected	Invalid File Uploaded	

- Request has been rejected by TDSCPC after processing, Rejection reasons to be provided in “**Remarks**” column.
- If file got rejected due to format level then “**Invalid file uploaded**” remarks will be displayed in “**Remarks**” column.
- If file got rejected due to PAN level validation then a request no. would be generated , so that user can download the rejection reason file.

7. Pictorial guide to download Rejection Reasons for 26A/27BA for Non Deduction /Collection Transactions

Steps to download “Rejection Reason file for 26A/27BA”

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. Below the navigation bar, the TDS logo and the TRACES logo are visible, along with the text "Centralized Processing Cell" and "TDS Reconciliation Analysis and Correction Enabling System". The Government of India Income Tax Department logo is on the right. A horizontal menu bar contains the following options: Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads, Profile, and Help. The "Downloads" menu is expanded, showing a list of options: Requested Downloads, Form 16, Form 16A, Transaction Based Report, Form 27D, Download Challan Status Inquiry(.csi) File, View your BIN, Download 197, 206C(9) certificate, and Download Certificate u/s 195(2). An orange callout bubble points to the "Requested Downloads" option with the text: "Click on 'Requested Downloads' under 'Downloads'". Below the menu, there is a section titled "Files Requested For Download" with a red warning message: "Please download and use the latest PDF Generation Utility version 1.1 for Transaction based report". An "Attention Deductors" section provides instructions on how to generate Form 16/16A, Transaction Based Report, 27D in PDF format and Justification report in excel format, with a link to download the utility. Below this, there is a section titled "Please select one of the below Search Options" with three radio buttons: Request Number (selected), Date, and View All. A search box for the Request Number is provided, along with a "Go" button.

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

Government of India Income Tax Department

Dashboard Statements / Payments Defaults Communications Forms Downloads Profile Help

Files Requested For Download

Please download and use the latest PDF Generation Utility version 1.1 for Transaction based report

Attention Deductors:
To generate Form 16/16A, Transaction Based Report, 27D in PDF format and Justification report in excel format, Click here to download the utility.

Please select one of the below Search Options

☒ Request Number ☐ Date ☐ View All

Request Number Go

Requested Downloads

- Form 16
- Form 16A
- Transaction Based Report
- Form 27D
- Download Challan Status Inquiry(.csi) File
- View your BIN
- Download 197, 206C(9) certificate
- Download Certificate u/s 195(2)

Click on 'Requested Downloads' under 'Downloads'

7.Pictorial guide to download Rejection Reasons for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Steps to download “Rejection Reason for 26A/27BA”.

The screenshot shows the 'Downloads' tab of a software interface. At the top, there are navigation tabs: Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads (selected), and Profile. A 'Help' button is in the top right corner.

Below the navigation tabs, the section is titled 'Files Requested For Download'. It includes a message: 'Please select one of the below Search Options To work on/open offline correction input file, you will need winzip 17 or below installed in your system'.

There are three search options: 'Request Number', 'Date', and 'View All' (selected). A callout bubble points to these options with the text: 'Enter Request Number (Search Option 1) or Request Date (Search Option 2 or option 3 “view all” to view the download request’.

Below the search options, there is an information icon and a message: 'Click on a row to proceed and select “HTTP Download” or “Download Manager” for the request’.

A table lists the download requests. The first row is highlighted in blue. A callout bubble points to this row with the text: 'Click on row to select it'.

Request Date	Request Number	Financial Year	Quarter	Form Type	File Processed	Status	Remarks
17-Jul-2020	8103	2019-20	-	27EQ	Rejection Reasons for 26A/27BA	Available	
22-Feb-2017	609396	2019-20	-	27EQ	Rejection Reasons for 26A/27BA	Available	
20-Feb-2017	609380	2014-15	-	27EQ	Rejection Reasons for 26A/27BA	Available	
20-Feb-2017	609379	2014-15	-	27EQ	Rejection Reasons for 26A/27BA	Available	
20-Feb-2017	609378	2014-15	-	27EQ	Rejection Reasons for 26A/27BA	Available	
20-Feb-2017	609377	2014-15	-	27EQ	Rejection Reasons for 26A/27BA	Available	
20-Feb-2017	609375	2014-15	-	27EQ	Rejection Reasons for 26A/27BA	Available	
20-Feb-2017	609374	2014-15	-	27EQ	Rejection Reasons for 26A/27BA	Available	
20-Feb-2017	609372	2014-15	-	27EQ	Rejection Reasons for 26A/27BA	Available	
20-Feb-2017	609093	2015-16	Q4	26Q	NSDL Conso File	Available	

At the bottom of the table, there is a 'Page 1 of 1' indicator and a 'View 1 - 10 of 10' link. Below the table, there is a button labeled 'HTTP Download'. A callout bubble points to this button with the text: 'Click here to download file'.

- User will be downloaded “Zip file” after clicking on “HTTP Downloads” Tab.

7. Pictorial guide to download Rejection Reasons for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

Steps to download “Rejection Reason for 26A/27BA”(Contd.)

The screenshot displays a web application interface with a navigation bar at the top containing links: Dashboard, Statements / Payments, Defaults, Communications, Forms, Downloads, Profile, and Help. Below the navigation bar, there is a red alert message: "Please download and use latest utility v... Please select one of the below Search Options To work on/open offline correction input file". Below this, there are radio buttons for "Request Number", "Date", and "View A...". A blue information icon is followed by the text "Click on a row to proceed and select 'HT...".

The main content area features a table with the following columns: Request Date, Request Number, Financial Year, and Remarks. The table contains 10 rows of data. The first row is highlighted in blue. The last row shows a "26Q" transaction type and "NSDL Conso File".

Overlaid on the table is a file download dialog box titled "Opening CMBK06XXXX_Error_File_3424.zip". The dialog box contains the following text: "You have chosen to open: CMBK06XXXX_Error_File_3424.zip which is: WinRAR ZIP archive (1.7 MB) from: http://10.48.147.201:8080". Below this, it asks "What should Firefox do with this file?" and provides three options: "Open with WinRAR.ZIP (default)", "Save File" (which is selected), and "Do this automatically for files like this from now on." (which is unchecked). There are "OK" and "Cancel" buttons at the bottom of the dialog box.

An orange callout bubble points to the "OK" button with the text: "Click 'OK' to Save or Open file".

At the bottom of the page, there is a "HTTP Download" button and a footer area containing "Page 1 of 1" and "View 1 - 10 of 10".

Request Date	Request Number	Financial Year	Remarks
12-Feb-2020	8103	2019-20	
22-Feb-2017	609396	2014-15	
20-Feb-2017	609380	2014-15	
20-Feb-2017	609379	2014-15	27EQ Rejection Reasons for 26A/27BA
20-Feb-2017	609378	2014-15	27EQ Rejection Reasons for 26A/27BA
20-Feb-2017	609377	2014-15	27EQ Rejection Reasons for 26A/27BA
20-Feb-2017	609375	2014-15	27EQ Rejection Reasons for 26A/27BA
20-Feb-2017	609374	2014-15	27EQ Rejection Reasons for 26A/27BA
20-Feb-2017	609372	2014-15	27EQ Rejection Reasons for 26A/27BA
24-Jan-2017	609093	2015-16	Q4 26Q NSDL Conso File

7. Pictorial guide to download Rejection Reasons for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

User can check rejection reason in “Rejection Reason for Non Deduction file”.

Worksheet in SRS_2-revHEAD.svn001.tmp (Read-Only) 2 - Microsoft Excel

PAN of Page	Date of Payment or credited	Section under which tax	Non Deduction Transaction under Section	Rejection Reason
AAAAA1234A	12-Nov-2016	192	40(a)(i)	Invalid PAN
AAAAA1234D	12-Nov-2016	192	201(1)	Duplicate Transaction due to PAN, TDS Section Code, date of payment/credit and Non deduction section
AAAAA1234E	13-Nov-2016	193	201(1)	Invalid PAN
AAAAA1234G	13-Nov-2016	194C	201(1) and 40(a)(i)	Invalid PAN
AAAAA1234B	12-Nov-2016	193,194	201(1)	Invalid Section code
AAAAA1234G	13-Nov-2016	194C	193	Invalid Section of Non Deduction Transactions
AAAAA1234E	13-Nov-2016	201(1)	201(1)	Invalid Section code
AAAAA1234B	12-Nov-2016	193CCC	40(a)(i)	Invalid Section code
AAAAA1234B	12-Dec-16	206CA	40(a)(i)	Invalid Section code
AAAAA1234B	12-Dec-16	193	201(1) and 40(a)(i)	Invalid Amount of Payment or Credited
AAAAA1234B	12-Dec-16	194A	201(1)	Invalid Amount of tax Deductible
AAAAA1234B	12-Dec-16	194C	40(a)(i)	Invalid Amount of Short/Non Deduction
AAAAA1234B	Dec-16	194BB	40(a)(i)	Invalid date
AAAAA1234B	12-Dec-15	194C	40(a)(i)	Invalid date
AAAAA1234B	12-Dec-16		40(a)(i)	One or more fields are blank

7. Pictorial guide to download Rejection Reasons for 26A/27BA for Non Deduction /Collection Transactions (Contd.)

User can check rejection reason in “Rejection Reason for Non Collection file”.

Worksheet in SRS_2-revHEAD.svn001.tmp (Read-Only) 2 - Microsoft Excel

PAN of Buyer	Date of Receipt or debit	Section under which tax	Rejection Reason
AAAAA1234A	12-Nov-2016	206CA	Invalid PAN
AAAAA1234D	12-Nov-2016	206CB	Duplicate Transaction due to PAN/TC Section Code, date of receipt/debit
AAAAA1234E	13-Nov-2016	193	Invalid PAN
AAAAA1234G	13-Nov-2016	194C	Invalid PAN
AAAAA1234G	13-Nov-2016	206CA, 206CE	Invalid Section code
AAAAA1234B	12-Nov-2016	193CCC	Invalid Section code
AAAAA1234B	12-Dec-16	192	Invalid Section code
AAAAA1234B	12-Dec-16	206CB	Invalid Amount of received or debited
AAAAA1234B	12-Dec-16	206CD	Invalid Amount of tax Collectible
AAAAA1234B	12-Dec-16	206CC	Invalid Amount of Short/Non Collection
AAAAA1234B	Dec-16	206CE	Invalid date format
AAAAA1234B	12-Dec-15	206CE	Invalid date
AAAAA1234B		206CE	One or more fields are blank

THANK YOU

Please Note:

- 1) **For Feedback** : You can share your feedback on contactus@tdscpc.gov.in
- 2) **For any Query** : You can raise your concern on “Request for Resolution” as Online Grievance on TRACES Website.
- 3) **For any query related to website:** You can raise your concern on below mentioned numbers
Toll Free Number - 1800103 0344
Land Line Number - 0120 4814600